

# Kootenai County Emergency Medical Services System

Financial Statements  
SEPTEMBER 30, 2024 AND 2023

# Kootenai County Emergency Medical Services System

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**Financial Section**

**Independent Auditor's Report**



## INDEPENDENT AUDITOR'S REPORT

To the Joint Power Board of Commissioners of  
Kootenai County Emergency Medical Services System  
Coeur d'Alene, Idaho 83814

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the accompanying financial statements of the business-type activities of Kootenai County Emergency Medical Services System, (the "System"), a component unit of Kootenai County, as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the System's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Kootenai County Emergency Medical Services System, as of September 30, 2024, and the respective changes in financial position and cash flows, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Kootenai County Emergency Medical Services System and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the System's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **INDEPENDENT AUDITOR'S REPORT (Continued)**

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forger, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the System's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the System's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **INDEPENDENT AUDITOR'S REPORT (Concluded)**

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 7, 2025, on our consideration of Kootenai County Emergency Medical Services System's internal control over financial reporting and on our tests of its compliance with certain provisions, laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Kootenai County Emergency Medical Services System's internal control over financial reporting and compliance.

*Scott P. Hoover, CPA*

Scott P. Hoover, CPA, PLLC  
Liberty Lake, WA

January 7, 2025

## **Financial Section**

### **Management's Discussion and Analysis**



## Kootenai County Emergency Medical Services System Management Discussion and Analysis Report For the Years Ended September 30<sup>th</sup>, 2024, and 2023

The Kootenai County Emergency Medical Services System's (KCEMSS) management discussion and analysis report is designed to (a) assist the reader in focusing on the significant financial issues, (b) provide an overview of the System's financial activity, (c) identify changes in the System's financial position, (d) identify any material deviations from the financial plan, and (e) identify any concerns.

### FINANCIAL HIGHLIGHTS

- The assets of KCEMSS exceeded its liabilities at the close of FY2024 by \$11,660,273 (net position). Of this \$11,660,273, \$8,052,550 or 69.1% is unrestricted and may be used to meet the System's ongoing obligations.
- The System's net position increased by \$2,176,103 in FY2024, an increase of 22.9%.
- Ambulance revenues, net of contractual adjustments, increased by \$657,300 or 10%.
- KCEMSS did not receive grant income for the 2024 Fiscal Year.
- The System ended FY2024 with total liabilities of \$737,764, a reduction of \$84,708 or 10.3% down from the previous year.
- KCEMSS' capital purchases in FY2024 include 2 remounted ambulances, 1 Ford Transit cargo van, 1 Stryker Power Pro gurney, 1 Zoll heart monitor, 1 BP Pyxis med bank with fridge locker, and 2 facility furnace/AC units.
- GASB 68 rules are in effect for FY2024 and FY2023 so financial statements reflect the System's estimated net pension liability along with inflow and outflow estimates.
- The Kootenai County Emergency Medical Services System reports a sound financial position at the close of the 2024 fiscal year.

These highlights and more will be outlined in this report.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis report is intended to serve as an introduction to the Kootenai County Emergency Medical Services System's basic financial statements. The basic financial statements consist of the statement of net positions, and the statement of activities including notes to the financial statements and other supplemental information.

- The *statement of net position* presents information on the Systems assets and deferred outflows, and liabilities and deferred inflows, with the difference between the two reported as *net positions*. Over time, increases or decreases in net positions may serve as a useful indicator of whether the financial position of the System is improving or deteriorating.
- The *statement of activities* presents information showing how the Systems net positions changed during the most recent fiscal year. All changes in net positions are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses reported in this statement for some items will result in cash flows in future fiscal periods (e.g., uncollected taxes, uncollected patient billings, and unpaid payroll and vendor expenses).

The notes to the financial statements provide further explanation of some of the information in the statements and provide additional disclosures so statement users have a complete picture of the System's financial activities and position. Other supplemental information further explains and supports the financial statements by including a comparison of the System's budget data for the year.





**Kootenai County Emergency Medical Services System  
Management Discussion and Analysis Report  
For the Years Ended September 30<sup>th</sup>, 2024, and 2023**

**FINANCIAL ANALYSIS**

These statements include all assets and liabilities using the accrual basis of accounting, with the addition of reporting depreciation on capital assets. This method is similar to the basis of accounting used by most private-sector companies.

**NET POSITION**

The change in net position over time is one indicator of whether the System's financial health is improving or deteriorating. The difference between assets and liabilities equals net position. On September 30<sup>th</sup>, 2024, KCEMSS' net position was \$11,660,273.

**Table 1  
STATEMENTS OF NET POSITION  
For Periods Ending September 30, 2024, and 2023**

	<b>2024</b>	<b>2023</b>
<b>ASSETS</b>		
Current and other assets	8,804,569	6,877,850
Capital assets, net of accumulated depreciation	3,549,291	3,216,405
Total Assets	12,353,860	10,094,255
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Proportionate share of collective outflows of resources	103,358	212,387
Total deferred outflows of resources	103,358	212,387
<b>LIABILITIES</b>		
Current liabilities	305,831	250,572
Long-term liabilities	431,933	571,900
Total Liabilities	737,764	822,472
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Proportionate share of collective inflows of resources	59,181	0
Total deferred inflows of resources	59,181	0
<b>NET POSITION</b>		
Net investment in capital assets	3,518,957	3,155,737
Restricted cash on hand	88,766	
Unrestricted	8,052,550	6,328,433
Total net position	11,660,273	9,484,170



## Kootenai County Emergency Medical Services System Management Discussion and Analysis Report For the Years Ended September 30<sup>th</sup>, 2024, and 2023

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### CHANGES IN NET POSITION

The System's net position increased by \$2,176,103 in FY2024 or 22.9%.

The unrestricted funds increased by \$1,724,117, or 27.2%. The unrestricted funds of \$8,052,550 represent 69.1% of the total net position and are available for the Systems ongoing obligations.

The increase in the net position and unrestricted funds are attributed to multiple factors including an increase in ambulance revenue from increased ambulance calls, increased interest income yields on reserves and planned capital reserve savings for ambulance and medical equipment replacement and additions over the next several years.

KCEMSS is reporting positive balances in each of the net position categories.

### REVENUE SOURCES

Kootenai County Emergency Medical Services has two main sources of revenue:

1. **Ambulance Revenue** is generated by billing the users of the EMS System for ambulance and medical services provided by KCEMSS and partner agencies. KCEMSS bills at rates approved by the Board of County Commissioners, but KCEMSS is bound by what government services such as Medicare and Medicaid will pay. Medicare has payment caps that on average pay 52% of each bill submitted to them by KCEMSS. The unpaid balance is written off to contractual adjustments and KCEMSS cannot by law bill the patient for any difference other than the deductible owed identified by Medicare. Medicaid has even lower reimbursements rates allowing on average 39% of each bill. For the 2024 fiscal year \$4,780,090 was written off to contractual adjustments due to these caps from Federal, State, and other contracted payers. 82% to 84% of KCEMSS payers fall within the various payer groups who have these caps. The percentage varies slightly from year to year.

KCEMSS' total call volume for FY2024 was 18,326 calls, but only 13,481 calls or 73.3% of total calls generated revenue, leaving 4,895 calls or 26.7% of total call volume not billable for a variety of reasons such as patient refusing treatment, minor treatments on scene without transport, cancellations in route or on scene, welfare checks and more.

2. **Property Tax Revenue** is the second largest source of income for KCEMSS. Because of the limitations on ambulance revenues set by the various payer groups described in #1 above, KCEMSS receives property taxes through the Kootenai County Board of Commissioners from the "Ambulance District" tax levy. Without this levy, we could not provide the level of services to the citizens and visitors of Kootenai County that we currently provide.

For the 2024 fiscal year, the Ambulance District tax levy was 0.000071963 which calculates out to \$35.98 a year for a property with an assessed taxable value of \$500,000. The KCEMSS ambulance tax levy is one of the lowest tax levies in Kootenai County, and one of the lowest for EMS services statewide.

### INVESTMENTS

For both fiscal years 2024 and 2023 KCEMSS' cash investments were held in the LGIP (Local Government Investment Pool) through the State of Idaho. On 9/30/2024 the balance with the LGIP was \$6,786,567 and at 9/30/2023 the balance was \$5,190,829. In FY2024 the interest yield on the LGIP account ranged between 5.1% to 5.4% throughout the year.



**Kootenai County Emergency Medical Services System  
Management Discussion and Analysis Report  
For the Years Ended September 30<sup>th</sup>, 2024, and 2023**

**Table 2  
Statement of Activities: Revenues, Expenses, and Changes in Net Position  
For the Years Ended September 30, 2024, and 2023**

	<u>2024</u>	<u>2023</u>
<b>OPERATING REVENUES</b>		
Ambulance services (net of contractual adjustments)	7,392,990	6,723,220
Miscellaneous income	22,562	12,670
Total operating revenue	<u>7,415,552</u>	<u>6,735,890</u>
<b>OPERATING EXPENSES</b>		
Contracts	6,299,780	6,037,485
Subsidies	146,412	148,642
Depreciation expense	457,221	767,209
Employee benefits	143,252	160,561
Payroll taxes	41,197	41,109
Bad debt write-offs	398,872	529,775
Wages and salaries	553,027	558,499
Medical supplies	333,899	342,047
Billing services	317,632	289,018
Fuel	122,867	149,677
Vehicle Maintenance	207,621	195,975
Equipment under threshold	53,678	152,867
Medical Director contract	79,000	74,000
Change in net pension liability	124,744	134,145
Education & Training	39,559	46,697
Software Service Fees	91,210	74,926
Other operating expenses	167,630	154,662
Total operating expenses	<u>9,577,600</u>	<u>9,857,294</u>
Operating (loss)	<u>-2,162,048</u>	<u>-3,121,404</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>		
Tax transmittal revenue	3,737,621	3,563,350
Gain (Loss) on Disposal of Asset	0	36,768
Grants	0	1,259,701
Impact Fee Revenue	275,500	163,280
Rent Income	4,800	4,800
Other income	20,913	29,788
Interest income	299,317	164,623
Non-Operating Expense	0	0
Total non-operating revenues (expenses)	<u>4,338,151</u>	<u>5,222,310</u>
<b>CHANGE IN NET POSITION</b>	2,176,103	2,100,906
Total net position - beginning	<u>9,484,170</u>	<u>7,383,264</u>
Total net position - ending	<u>11,660,273</u>	<u>9,484,170</u>



## Kootenai County Emergency Medical Services System Management Discussion and Analysis Report For the Years Ended September 30<sup>th</sup>, 2024, and 2023

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### BUSINESS OPERATIONS

#### Operating Revenue:

KCEMSS generated ambulance service revenue, net of contractual adjustments, in the amount of \$7,415,552 from patient billings in FY2024, an increase of \$679,662 or 10% compared to FY2023. Of the 10% increase over the prior year, 7.2% is from an increase in ambulance transports, .8% is a shift to higher skilled levels of service provided, and 2% was attributed to increased ambulance payment rates from some federal, state and commercial payers.

#### Operating Expenses:

KCEMSS' operating expenses include the cost of providing emergency medical services to all of Kootenai County residents and visitors. These costs include:

- Contracts with fire districts to provide the personnel for the delivery of emergency medical services throughout Kootenai County.
- The cost of purchasing and maintaining emergency response vehicles, medical equipment, medical supplies, and pharmaceuticals.
- Medical Director oversight contracts.
- Costs associated with patient billing and bad debt collections.
- Critical care transport services, administrative and management personnel expenses, and overhead costs.

Total operating expenses were reduced by \$279,694 in 2024 compared to 2023 despite planned increases throughout the budget. These increases and reductions are as follows:

#### Increased Expenses Compared to Prior Year:

- A planned increase to contracts and subsidies totaling \$259,877 went to fire districts. This includes a 2.5% increase to existing contracts, a 53% increase to CDA's M-34 part-time ambulance that is picking up momentum, and a 19.8% increase to the Critical Care Program that is increasing in volume. 67.3% of the Systems operating expenses were allocated to these contracts for a total of \$6,448,004 in FY2024.
- Other increases include billing services, vehicle maintenance, medical director oversight, and software services when compared to FY2023.

#### Reduced expenses Compared to Prior Year:

- Depreciation Expenses dropped by \$309,988 in FY2024 compared to FY2023 with aging vehicles and equipment becoming fully depreciated.
- Bad Debt write-offs were down by \$130,903 from improved collections.
- Fuel expenses, medical supplies and equipment were all down due to reduced costs, despite more usage.
- KCEMSS staff labor and burden was down from open positions not filled for a portion of the year.

### NON-OPERATING REVENUES AND EXPENSES

#### Property Tax Income:

Revenues generated from EMS operations are not enough to support the Kootenai County Emergency Medical Services System's operations as outlined on "Table 2" which shows an operating loss of \$(2,162,048). Tax revenues are crucial to the success of the EMS system. Tax revenues in the amount of \$3,737,621 were collected in 2024, an increase of \$174,271 or 4.9% compared to 2023. The tax increase includes 3% allowed annual increase, new development added to the tax rolls and increases from sales tax and DMV fees allocated to EMS agencies. These tax revenues are used for EMS operating expenses in excess of operating revenues, to purchase assets outlined in the "Capital Assets" section of this report, to strengthen the System's financial position allowing for future capital replacement and planning for expansion with the ongoing growth in Kootenai County. Tax receipts accounted for 31.8% of KCEMSS' total revenue in 2024.



## Kootenai County Emergency Medical Services System Management Discussion and Analysis Report For the Years Ended September 30<sup>th</sup>, 2024, and 2023

**Grant Income:**

KCEMSS did not receive any grants in FY2024.

FY2023 Federal Grants:

In FY2023 KCEMSS received Covid relief funding from:

- United States Department of the Treasury (ARPA):
  - Coronavirus State & Local Fiscal Recovery Funds: \$1,031,872      3 Ambulances/Equipment
  - Coronavirus State & Local Fiscal Recovery Funds: \$ 14,087      PPE/Supplies Reimbursed
- Federal Emergency Management Agency (FEMA):
  - Idaho Office of Emergency Management: \$ 23,718      PAX Bags
  - Idaho Office of Emergency Management: \$ 26,503      PPE/Supplies Reimbursed

FY2023 State and Local Grants:

In FY2023 KCEMSS received the following grants from local sources:

- Idaho Department of Health and Welfare: \$ 125,000      Ambulance Remount
- Idaho Department of Health and Welfare: \$ 23,718      PAX Bags
- North Idaho Healthcare Coalition: \$ 14,800      Nitronox Field Units

**Impact Fee Income:**

KCEMSS along with most of the Fire Districts throughout Kootenai County embarked on an Impact Fee Study with Galena Consulting and established the framework and calculated impact fee rates based on projected growth and a 10-year Capital Improvement Plan (CIP). Impact fees are one way to have growth help pay for increased service needs. Impact fees can be used to purchase capital improvements with a 10-year life span or longer and can include rolling stock and equipment if within these parameters. Part of the process was establishing agreements with the cities and county to collect the fees on KCEMSS' behalf. Late in FY2022 KCEMSS began receiving impact fee payments from Cities and Kootenai County.

The impact fees established by the Galena Consulting Group are based on the KCEMSS' CIP and estimated growth over a 10-year period, which calculated out to \$132.00 per residential structure, and \$.07 per square foot on commercial structures.

### Impact Fee Collections by City/County and Projects Funded

Impact Fee Area	FY2022	FY2023	FY2024	Totals:
City of Rathdrum	\$ 1,344	\$ 46,462	\$ 41,315	\$ 89,121
City of Athol		\$ 10,661	\$ (152)	\$ 10,509
City of Hauser Lake		\$ 2,772	\$ 2,376	\$ 5,148
City of Hayden Lake		\$ 17,903	\$ 55,260	\$ 73,164
Kootenai County		\$ 24,613	\$ 51,933	\$ 76,546
City of Post Falls		\$ 57,075	\$ 77,573	\$ 134,648
City of Coeur d'Alene		\$ 425	\$ 41,202	\$ 41,626
Interest		\$ 2,026	\$ 5,216	\$ 7,242
<b>Total:</b>	<b>\$ 1,344</b>	<b>\$ 161,936</b>	<b>\$ 274,723</b>	<b>\$ 438,003</b>

**Funding Applied to Projects:**

Impact Fee Study	\$ (8,000)
Medic 34 Ambulance: New Service Operated by Coeur d'Alene Fire	\$ (341,237)
<b>Total Funds Applied to Projects:</b>	<b>\$ (349,237)</b>

**Reserved Impact Fees @ 9/30/2024 for Future Project(s):** **\$ 88,766**



**Kootenai County Emergency Medical Services System  
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For the Years Ended September 30<sup>th</sup>, 2024, and 2023**

**Other Non-Operating Income:**

Other non-operating income for FY2024 include:

- Rent income: \$4,800
- Interest Income from the LGIP (Local Government Investment Pool): \$299,317
- Urban Renewal close out: \$20,913

**CAPITAL ASSET AND DEBT ADMINISTRATION (Capital Asset Threshold \$5000)**

**Building and Improvements:**

- 1 Replacement Furnace/AC Unit for the north offices and kitchen area replacing a 10-year-old unit: \$11,000
- 1 New Furnace/AC Unit for south building servicing large conference room, one office, medical supply storage room and downstairs bathrooms: \$19,000

**Vehicles Purchased:**

- 2 Each F-550 Ford - Horton Remounted Ambulances total: \$608,836
- 1 Each 350 Ford Transit Cargo Van w/Bulkhead: \$58,010

**Equipment Purchased:**

- 1 Each Stryker Power Pro Gurney: \$34,648
- 1 Each X Series Advanced Heart Monitor / Defibrillator: \$36,756
- 1 Each BP Pyxis MedBank with Fridge Lock Kit: \$18,736

**Vehicles Sold / Disposed Of:**

- 2 Each of the 2015 Horton Ambulance Chassis were traded in as part of the remounts purchased.

**Equipment Sold / Disposed Of:**

- 2 Each Oxygen Generating Systems CFP-15 purchased in 2005 and 2006 with no useful life or value were salvaged and removed from the KCEMSS Asset List.
- 2 Each X Series Heart Monitors sold to Harrison Community Ambulance on a lease/purchase agreement was fulfilled in FY2024. Heart Monitors were removed from KCEMSS Assets List.

**Capital Assets (net of depreciation)  
As of September 30, 2024, and 2023**

	<u>2024</u>	<u>2023</u>
Land	403,990	403,990
Building & Improvements	725,007	751,943
Ambulance Build in Progress	60,588	57,468
Vehicles	1,735,522	1,283,117
Equipment	624,184	719,887
<b>Total</b>	<u>3,549,291</u>	<u>3,216,405</u>



## Kootenai County Emergency Medical Services System Management Discussion and Analysis Report For the Years Ended September 30<sup>th</sup>, 2024, and 2023

### Debt Administration:

- In FY2020 KCEMSS entered into a purchase agreement with Motorola. The purchase agreement is for \$151,671 at an annual interest rate of 0%. The length of the purchase agreement is for five annual payments of \$30,334 with the first payment due 6/30/2021 and last payment due 6/30/2025. The loan paid for 18 APX8500 All Band Motorola radios for each of the response vehicles. On 9/30/24 the principal balance owing was \$30,334.
- In FY2015 the GASB 68 rule came into effect which stated agencies must identify and record their portion of any pension liabilities. The System's estimated net pension liability from Persi (Public Employee Retirement System of Idaho) is \$431,933 at 9/30/2024 and \$541,566 at 9/30/2023.
- Total liabilities at the end of FY2024 were \$737,764, a reduction over last year of \$84,708 due to the reduction of 1 Motorola payment liability and a reduction in the net pension liability reported under GASB 68 rule.

### Debt as of September 30, 2024, and 2023

	2024	2023
<b>CURRENT LIABILITIES</b>		
Accounts payables	172,122	120,255
Accrued liabilities	103,375	99,983
Deferred revenues – impact fees	0	0
Accrued interest payable	0	0
Capital lease payable – current portion	30,334	30,334
Total Current Liabilities	305,831	250,572
<b>LONG-TERM LIABILITIES</b>		
Capital lease payable – non-current portion	0	30,334
Net pension liability	431,933	541,566
Total long-term liabilities	431,933	571,900
<b>TOTAL LIABILITIES</b>	737,764	822,472

### BUDGET TO ACTUAL VARIANCES:

Each year the Joint Powers Board adopts the annual operating budget for KCEMSS effective the first day of October. The budget does not include depreciation expenses or the year end pension liability adjustments (GASB 68) as both are book entries only and do not affect cash. Capital purchases and cash reserve usage are both shown as budget line items. There were no budget amendments for FY2024.

	FY2024 Actual	FY2024 Budget	(Under) over
<b>Revenue</b>	11,753,703	10,658,835	1,094,869
<b>Cash Reserves Used:</b>	0	0	0
<b>Total Revenue &amp; Cash:</b>	11,753,703	10,658,835	1,094,869
<b>Expenses (Minus Depreciation/GASB 68)</b>	9,061,802	9,485,286	-423,484
<b>Loan Payments:</b>	30,334	30,334	0
<b>Capital Purchases &amp; WIP:</b>	824,752	1,143,215	-318,463
<b>Total Expenses, Loans &amp; Capital:</b>	9,916,888	10,658,835	-741,947





## **Kootenai County Emergency Medical Services System Management Discussion and Analysis Report For the Years Ended September 30<sup>th</sup>, 2024, and 2023**

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The FY2024 approved budget was \$10,658,835. The actual expenses including loan payments and capital purchases for FY2024 totaled \$9,916,888, which is \$741,947 under budget. The capital purchases showing \$318,463 under budget includes planned capital reserves of \$300,000. Operating expenses came in under budget by \$423,484. The largest savings in operating expenses include bad debt expenses which are under budget by more than \$200,000, and labor expenses including benefits taxes and burden was under budget more than \$132,000. Medical supplies, fuel and ambulance maintenance made up most of the remaining difference in the under-budget operating expenses.

### **KOOTENAI COUNTY EMERGENCY MEDICAL SERVICES – LOOKING FORWARD**

The state of Idaho is in the process of setting up a GEMT program that KCEMSS fully supports and plans to apply for as soon as it is available. KCEMSS has been receiving GEMT funding from the State of Washington for the last three years. These programs provide federal funding to states to help pay for ambulance transport services for state Medicaid patients.

The fiscal year 2025 budget was approved and adopted by the Joint Powers Board in July 2024 and approved by the County Commissioners in August 2024. The budget includes a property tax increase of 3%, plus new development. Ambulance call volume is expected to increase by 3% with the continued growth in Kootenai County.

Factors bearing on the district's future include:

- Inflation has been a big concern for KCEMSS in recent years with substantial price increases to fuel, medical supplies, and equipment since the Covid-19 onset. In FY2024 we are happy to report that costs for medical supplies and fuel have been dropping. However, the cost of big-ticket items such as ambulances and medical equipment, which are in high demand, continue to inflate substantially in price each year.
- Medicare and Medicaid payment rates are far lower than the cost of doing business, but we have seen some increases due to inflation for FY2023 and FY2024 from Medicare.
- Tax increase limitations remain at 3% plus a portion of new development annually. Recently passed legislation dropped the amount of new development an agency can now claim, lowering the amount a taxing district can collect each year.
- Call volume is an uncontrollable and unpredictable budgeting factor. Sudden declines or increases in demand can happen without notice or reason as illustrated in prior years.
- Medicare is looking at a "Pay for Performance" model for ambulance service providers. It is unknown what this will look like if implemented. No updates at this time on if/when it will be implemented.
- Medicare is undergoing a four-year cost analysis study on ambulance services nationwide. Our hopes are that the study will result in higher reimbursement rates in the future. The study is still ongoing, and we do not anticipate any changes from the study until 2026 or later.

Despite KCEMSS' revenue limitations, the System is financially strong and works with partnering agencies that support the EMS System and understands the revenue limitations we face.

### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens and taxpayers with a general overview of the Systems' finances and to show the Systems' accountability for the resources it receives. If you have questions about this report or need more information, you may contact the Chief Officer Jay Wojnowski or the Finance Director Tracy Abrahamson at Kootenai County Emergency Medical Services System, 4381 W. Seltice Way, Coeur d'Alene, ID 83814, or call (208) 930-4224.



## **Financial Section**

### **Basic Financial Statements**

**Kootenai County Emergency Medical Services System**

**STATEMENTS OF NET POSITION**  
**September 30, 2024 and 2023**

<b>ASSETS</b>	<b>2024</b>	<b>2023</b>
Current assets:		
Cash and cash equivalents	\$ 6,919,125	\$ 5,462,011
Accounts receivable, net of allowance for doubtful accounts and contractual adjustments of \$1,479,743 and \$1,248,367, respectively	1,363,378	1,128,140
Receivable from County	9,103	13,010
Other receivables	134,358	49,732
Insurance deposit	4,594	4,644
Prepaid expenses	52,334	8,606
Inventory - medical supplies	232,911	211,707
Restricted cash and cash equivalents - impact fees	88,766	-
Total current assets	<u>8,804,569</u>	<u>6,877,850</u>
Noncurrent assets:		
Land	403,990	403,990
Construction in progress	60,588	57,468
Building (net of accumulated depreciation)	725,007	751,943
Vehicles (net of accumulated depreciation)	1,735,522	1,283,117
Equipment (net of accumulated depreciation)	624,184	719,887
Total noncurrent assets	<u>3,549,291</u>	<u>3,216,405</u>
Total assets	<u>12,353,860</u>	<u>10,094,255</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred pension outflows	103,358	212,387
Total deferred outflows of resources	<u>103,358</u>	<u>212,387</u>
<b>LIABILITIES</b>		
Current liabilities:		
Accounts payable	172,122	120,255
Accrued payroll and related expenses	103,375	99,983
Long-term liabilities:		
Due within one year:		
Loans payable, current portion	30,334	30,334
Due in more than one year:		
Loans payable, noncurrent portion	-	30,334
Net pension liability	431,933	541,566
Total liabilities	<u>737,764</u>	<u>822,472</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred pension inflows	59,181	-
Total deferred inflows of resources	<u>59,181</u>	<u>-</u>
<b>NET POSITION</b>		
Net investment in capital assets	3,518,957	3,155,737
Restricted - impact fees	88,766	-
Unrestricted	8,052,550	6,328,433
Total net position	<u>\$ 11,660,273</u>	<u>\$ 9,484,170</u>

The accompanying "Notes to the Financial Statements" are an integral part of these financial statements.

## Kootenai County Emergency Medical Services System

### STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION For the Years Ended September 30, 2024 and 2023

	2024	2023
Operating revenues:		
Ambulance services, net of contractual adjustments of \$4,780,090 and \$4,546,479, respectively	\$ 7,393,190	\$ 6,723,220
Miscellaneous income	22,362	12,670
Total operating revenue	7,415,552	6,735,890
Operating expenses:		
Contracts	6,299,780	6,037,485
Depreciation expense	457,221	767,209
Employee benefits	143,252	160,561
Insurance	29,396	25,137
Legal and professional	31,009	12,705
Payroll taxes	41,197	41,109
Bad debt	398,872	529,775
Wages and salaries	553,027	558,499
Other operating expenses (scheduled)	1,499,072	1,590,669
Change in net pension liability	124,774	134,145
Total operating expenses	9,577,600	9,857,294
Operating loss	(2,162,048)	(3,121,404)
Non-operating revenues (expenses):		
Tax transmittal revenue	3,737,621	3,563,350
Capital grants	-	1,259,701
Rent income	4,800	4,800
Other income	20,913	29,788
Gain on disposal of assets	-	36,768
Interest income	299,317	164,623
Impact fees	275,500	163,280
Total non-operating revenues (expenses)	4,338,151	5,222,310
Change in net position	2,176,103	2,100,906
Net position- beginning	9,484,170	7,383,264
Net position- ending	\$ 11,660,273	\$ 9,484,170

The accompanying "Notes to the Financial Statements" are an integral part of this statement.

**Kootenai County Emergency Medical Services System**

**Statements of Cash Flows  
For the Years Ended September 30, 2024 and 2023**

	<u>2024</u>	<u>2023</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Ambulance services	\$ 6,674,454	\$ 5,938,176
Miscellaneous income	22,362	12,670
Payments to employees, payroll taxes, and benefits	(844,009)	(819,839)
Payments for contracts	(6,299,780)	(6,037,485)
Payments for insurance	(29,346)	(22,564)
Payments for legal and professional	(31,009)	(12,705)
Other	(1,468,409)	(1,588,118)
Net cash (used) by operating activities	<u>(1,975,737)</u>	<u>(2,529,865)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
Tax transmittal receipts from County	3,741,528	3,564,094
Other income	20,913	29,788
Net cash provided by noncapital financing activities	<u>3,762,441</u>	<u>3,593,882</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Purchases of capital assets	(790,107)	(1,486,862)
Proceeds on sale of capital assets	-	42,001
Payments on long-term borrowings	(30,334)	(30,334)
Capital grant proceeds	-	1,259,701
Impact fee receipts	275,500	161,936
Net cash (used) by capital and related financing activities	<u>(544,941)</u>	<u>(53,558)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Interest income	299,317	164,623
Rental income	4,800	4,800
Net cash provided by investing activities	<u>304,117</u>	<u>169,423</u>
Net increase in cash and cash equivalents	1,545,880	1,179,882
Cash and cash equivalents, October 1	<u>5,462,011</u>	<u>4,282,129</u>
Cash and cash equivalents, September 30	<u>\$ 7,007,891</u>	<u>\$ 5,462,011</u>
<b>Reconciliation of operating loss to net cash (used) by operating activities:</b>		
Operating loss	\$ (2,162,048)	\$ (3,121,404)
Adjustments to reconcile net operating loss to net cash (used) by operating activities		
Depreciation expense	457,221	767,209
(Increase) in accounts receivable, (net)	(319,864)	(255,272)
(Increase) decrease in inventories	(21,204)	23,276
(Increase) decrease in prepaid expenses	(43,728)	1,088
Decrease in insurance deposits	50	2,573
Increase (decrease) in accounts payable	51,867	(20,722)
Increase in accrued payroll and related expenses	3,392	5,041
Net change in net pension liability	58,577	68,346
Total adjustments	<u>186,311</u>	<u>591,539</u>
Net cash (used) by operating activities	<u>\$ (1,975,737)</u>	<u>\$ (2,529,865)</u>

The accompanying "Notes to Financial Statements" are an integral part of this statements

## Kootenai County Emergency Medical Services System

### SCHEDULE OF OTHER OPERATING EXPENSES For the Years Ended September 30, 2024 and 2023

	2024	2023
Other operating expenses:		
Subsidy	\$ 146,412	\$ 148,642
Billing services	317,632	289,018
Medical supplies	333,899	342,047
Equipment under threshold for capitalization	53,678	152,867
Fuel	122,867	149,677
Medical director	79,000	74,000
Vehicle maintenance and repair	207,621	195,975
Software service fees	91,210	74,926
Training	39,559	46,697
Administrative and building expenses	40,907	56,401
Supplies	20,388	24,185
Bank fees and vendor finance charges	-	53
Long distance transports	7,725	4,262
Miscellaneous expenses	934	6,797
Telephone	15,913	17,602
Equipment maintenance	5,639	2,605
Administrative conferences and meetings	1,537	826
Dues and subscriptions	670	630
Postage	1,020	774
Printing and logo design	731	389
Standby expense	11,730	2,296
Total other operating expenses	\$ 1,499,072	\$ 1,590,669

The accompanying "Notes to the Financial Statements" are an integral part of this statement.

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Description of Entity

Kootenai County Emergency Medical Services System (the "System") was created by the county commissioners in 1987 by County ordinance number 112. In January of 1999, a contract was established between Kootenai County and Kootenai County Emergency Medical Services System where the commissioners appointed the board members. When the bylaws were formed in April of 1999, they further outlined the terms and appointment of the board members. The System provides emergency and non-emergency ambulance transport, critical care transport, on-site medical services, disaster response and EMS training to residents within the designated service areas as licensed by the State.

Kootenai County Emergency Medical Services System is considered a component unit of Kootenai County on the basis of financial accountability. The Kootenai County Board of Commissioners (BOCC) has the authority to modify or approve the annual budget of Kootenai County Emergency Medical Services System.

The financial statements of the System consist only of the funds of the System. The System has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the System. Control or dependence is determined on the basis of budget adoptions, taxing authority, funding and appointment of the respective governing board.

#### B. Basis of Presentation and Accounting

The Board's basic financial statements are presented on the full-accrual basis of accounting and conform to accounting principles generally accepted in the United States of America. The Board has elected under GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Fund and Other Governmental Activities That Use Proprietary Fund Accounting*, to apply all applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board, or any Accounting Research Bulletins issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements.

Budget – The System annually adopts a budget for its proprietary fund. The budget is on the same basis of accounting as the financial statements. All budget appropriations lapse at year-end.

Income Tax Status – As a local government organization, the System is exempt from federal and state income taxes.

#### C. Revenue Recognition

Ambulance service revenues are recorded at or near the time of service. Approximately 45 to 50 percent of gross revenue is adjusted down due to insurance limitations and/or due to uncollectibility.

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. Revenue Recognition (Concluded)

Property tax revenues are recognized when received from Kootenai County. Total property tax revenues to be received are based on a requested amount that is subject to approval by the Kootenai County Board of Commissioners. Funding for property tax revenue is derived from taxes that are payable to Kootenai County, Idaho, the applicable taxing authority, and are remitted to the System in the month following collection. Any taxes collected by Kootenai County in excess of the approved tax revenue funding are not considered a receivable to the System.

#### D. Cash and Cash Equivalents

The System invests in one 2a-7-like pool, the Idaho State Investment Pool. The advisory board of the Idaho State Investment Pool is composed of members appointed pursuant to the requirements of the Public Funds Investment Act. The Idaho State Investment Pool is duly chartered and administered by the State Treasurer's office and consists of US Treasury bills and notes, collateralized certificates of deposit and repurchase agreements.

Following GASB 72, paragraphs 69 and b62, the balance that the System has in the Idaho State Investment Pool is carried at cost, which materially approximates fair market value.

The System considers funds held in the Idaho State Investment Pool to be cash equivalents, as the System is able to liquidate its account at any time.

For presentation in the financial statements, investments in the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the System are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

#### E. Inventory

The System maintains inventory in the form of medical supplies that are stocked in each ambulance. The System uses the consumption method of recording inventory. Consumption method means that acquisition of materials and supplies is recorded initially in inventory accounts and charged to expense when used.

#### F. Capital Assets and Depreciation

Capital assets are stated at cost when purchased or constructed and at an estimated fair value when donated. For equipment, the System's capitalization policy includes all items with a unit cost of \$5,000 or and an estimated useful life of more than one year. Routine repairs and maintenance are charged to operating expense in the period in which the expense was incurred.

Depreciation is recorded over the estimated useful lives ranging from three to thirty years using the straight-line method.

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### G. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The System has only one item that qualifies for reporting in this category. It is the deferred outflows relating to the accounting for the net pension obligation on the government-wide statement of net position, in accordance with GASB 68, *Accounting and Financial Reporting for Pensions*.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The System has only one type of item, which arises only under full-accrual basis of accounting, which qualifies for reporting in this category. Accordingly, the item “deferred pension inflows” is reported only on the government-wide statement of net position, and presents the System’s proportionate share of the collective deferred pension inflows in accordance with GASB 68, *Accounting and Financial Reporting for Pensions*.

#### H. Net Position

The System’s net position is classified as follows:

*Net Investment in Capital Assets* – This represents the System’s total investment in capital assets, net of accumulated depreciation, net of outstanding debt obligations related to those capital assets, to the extent debt has been incurred but not yet expended for capital assets.

*Restricted* – Restricted expendable net position includes resources in which the System is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

*Unrestricted* – Unrestricted net position represents resources derived from ambulance fees and property taxes. These resources are used for transactions relating to the general operation of the System and may be used at the discretion of the governing board to meet current expenses for any purpose.

#### I. Classification of Revenues

The System has classified its revenues as either operating or non-operating revenues according to the following criteria:

*Operating Revenues* – Operating revenues include activities that have the characteristics of exchange transactions, such as ambulance fees, net of contractual adjustments and refunds.

*Non-operating Revenues* – Non-operating revenues include activities that have the characteristics of non-exchange transactions, such as grants, gifts and contributions, property taxes, investment income, and other revenue sources that are defined as non-operating revenues by GASB 34.



# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Concluded)

#### J. Subcontracts Expense

The System contracts with other emergency entities, primarily local fire departments within Kootenai County, to provide for response to requests for emergency medical services.

#### K. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

#### L. Impact Fees

Impact fees are one-time charges assessed against new development projects within the System's boundaries that attempt to recover the cost incurred by the System in providing emergency medical services required to serve the new growth and development. Impact fees may only be used to fund facilities and capital acquisitions that are directly associated with the new development and growth in the System's boundaries. Impact fees are recognized as revenues when received and any unspent impact fee revenues are presented as restricted cash and cash equivalents and offset by a restricted net position balance in the statement of net position.

#### M. Pension Plan

For purposes of measuring the net pension liability and pension expense, information about the fiduciary net position of the Public Employee Retirement System of Idaho Base Plan (Base Plan) and additions to/deductions from Base Plan's fiduciary net position have been determined on the same basis as they are reported by the Base Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value

### NOTE 2: CASH AND CASH EQUIVALENTS

#### General:

State statutes authorize the System's investments and deposits. The System is authorized to invest in demand deposits, savings accounts, U.S. Government obligations and its agencies, obligations of Idaho and its agencies, fully collateralized repurchase agreements, prime domestic commercial paper, prime domestic bankers acceptances, bonds, debentures or notes of any corporation organized, controlled and operating within the U.S. which have at their purchase an "A" rating or higher, government pool and money market funds consisting of any of these securities listed. No violations of these categories have occurred during the year.

#### Custodial Credit Risk:

Custodial credit risk is the risk that in the event of a failure of a financial institution, the System's deposits and investments may not be returned to it. The System does not have a deposit policy for custodial credit risk. The carrying amounts of the System's deposits (including deposits with the Idaho State Investment Pool) and the bank balances were \$7,007,891 and \$7,038,128, respectively, as of September 30, 2024 and \$5,462,011 and \$5,476,649, respectively as of September 30, 2023.

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 2: CASH AND CASH EQUIVALENTS (Concluded)

As of September 30, 2024, and 2023, the System's deposits were exposed to custodial credit risk and were categorized as follows:

<u>Deposits without exposure to custodial credit risk:</u>	<b>2024</b>	<b>2023</b>
Amounts insured by FDIC	\$ 162,795	\$ 131,156
<u>Deposits with exposure to custodial credit risk:</u>		
Amounts collateralized with securities held in trust, but not in the System's name	6,875,333	5,345,493
Total deposits	\$ 7,038,128	\$ 5,476,649
<u>Cash and cash equivalents at September 30th consist of the following:</u>		
Deposits	\$ 132,558	\$ 116,518
Idaho State Investment Pool (LGIP)	6,875,333	5,345,493
Total	7,007,891	5,462,011
<u>The carrying amount is displayed in the financial statements as follows:</u>		
Cash and cash equivalents	6,919,125	5,462,011
Restricted cash and cash equivalents - impact fees	88,766	-
Total carrying amount of cash and cash equivalents	\$ 7,007,891	\$ 5,462,011

#### Fair Value:

The System's investments in 2a-7-like pools are valued based upon the value of pool shares. The System invests in one 2a-7-like pool, the Idaho State Investment Pool. The advisory board of the Idaho State Investment Pool is composed of members appointed pursuant to the requirements of the Public Funds Investment Act. The Idaho State Investment Pool is duly chartered and administered by the State Treasurer's office and consists of U.S. Treasury bills and notes, collateralized certificates of deposit and repurchase agreements.

The System had an aggregate balance in the Idaho State Investment Pool carried at cost of \$6,875,333 and \$5,345,493 as of September 30, 2024 and 2023, respectively, which approximates fair market value. The System's portion of the Idaho State Investment Pool had an unrealized gain of \$17,876 and \$9,087 as of September 30, 2024 and 2023, respectively. As the difference between fair market value and cost is immaterial, the unrealized gain/(loss) has not been recorded in the System's books.

#### Credit Risk:

The Idaho State Investment Pool does not have an established credit rating, but invests in entities with a minimum credit rating of "A" as stipulated by Idaho code. The System does not have a formal policy for credit risk. Financial information on the investment pool can be obtained by contacting the Idaho State Treasurer.

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 3: SCHEDULE OF ACCRUED EXPENSES

Accrued expenses consist of the following as of September 30, 2024 and 2023:

	<b>2024</b>	<b>2023</b>
Accrued payroll taxes	\$ 5,354	\$ 4,512
Accrued wages payable	23,345	21,081
Accrued vacation payable	74,676	74,390
Total	\$ 103,375	\$ 99,983

### NOTE 4: CAPITAL ASSETS

Following is a recap of capital assets for the fiscal year ended September 30, 2024:

	Beginning Balance	Increases	Disposals	Transfers	Ending Balance
Capital assets, not being depreciated:					
Land	\$ 403,990	\$ -	\$ -	\$ -	\$ 403,990
Construction in progress	57,468	60,588	-	(57,468)	60,588
Total capital assets, not being depreciated	461,458	60,588	-	(57,468)	464,578
Capital assets, being depreciated:					
Buildings	1,294,996	30,000	(9,598)	-	1,315,398
Equipment	2,151,886	90,141	(121,870)	-	2,120,157
Vehicles	4,644,287	609,378	(412,406)	57,468	4,898,727
Total capital assets being depreciated	8,091,169	729,519	(543,874)	57,468	8,334,282
Less accumulated depreciation:					
Building	(543,053)	(56,936)	9,598	-	(590,391)
Equipment	(1,431,999)	(185,844)	121,870	-	(1,495,973)
Vehicles	(3,361,170)	(214,441)	412,406	-	(3,163,205)
Total accumulated depreciation	(5,336,222)	(457,221)	543,874	-	(5,249,569)
Total capital assets, being depreciated, net	2,754,947	272,298	-	57,468	3,084,713
Governmental activities capital assets, net	\$ 3,216,405	\$ 332,886	\$ -	\$ -	\$ 3,549,291

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 4: CAPITAL ASSETS (Concluded)

Following is a recap of capital assets for the fiscal year ended September 30, 2023:

	Beginning Balance	Increases	Disposals	Transfers	Ending Balance
Capital assets, not being depreciated:					
Land	\$ 403,990	\$ -	\$ -	\$ -	\$ 403,990
Construction in progress	94,344	57,468	-	(94,344)	57,468
Total capital assets, not being depreciated	<u>498,334</u>	<u>57,468</u>	<u>-</u>	<u>(94,344)</u>	<u>461,458</u>
Capital assets, being depreciated:					
Buildings	1,294,996	-	-	-	1,294,996
Equipment	1,883,274	297,919	(29,307)	-	2,151,886
Vehicles	3,455,464	1,131,476	(36,997)	94,344	4,644,287
Total capital assets being depreciated	<u>6,633,734</u>	<u>1,429,395</u>	<u>(66,304)</u>	<u>94,344</u>	<u>8,091,169</u>
Less accumulated depreciation:					
Building	(487,017)	(56,036)	-	-	(543,053)
Equipment	(1,227,687)	(228,385)	24,073	-	(1,431,999)
Vehicles	(2,915,379)	(482,788)	36,997	-	(3,361,170)
Total accumulated depreciation	<u>(4,630,083)</u>	<u>(767,209)</u>	<u>61,070</u>	<u>-</u>	<u>(5,336,222)</u>
Total capital assets, being depreciated, net	<u>2,003,651</u>	<u>662,186</u>	<u>(5,234)</u>	<u>94,344</u>	<u>2,754,947</u>
Governmental activities capital assets, net	<u>\$ 2,501,985</u>	<u>\$ 719,654</u>	<u>\$ (5,234)</u>	<u>\$ -</u>	<u>\$ 3,216,405</u>

### NOTE 5: LOANS PAYABLE

In fiscal year 2020, the System financed the purchase of several radios with a lender. The loan calls for 5 annual payments of \$30,334 and no interest. The loan is collateralized by the underlying acquired assets. The following is a schedule of the remaining required payments for the radio equipment loan.

Year Ending September 30,	Amounts Due
2025	<u>\$ 30,334</u>
	<u>\$ 30,334</u>

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

**NOTE 6: CHANGES IN LONG-TERM DEBT AND CURRENT MATURITIES**

Changes in long-term liabilities for the year ended September 30, 2024 are as follows:

	Balance 9/30/2023	Additions	Reductions	Balance 9/30/2024	Due Within 1 Year
Loans payable	\$ 60,668	\$ -	\$ (30,334)	\$ 30,334	\$ 30,334
Net pension liability	541,566	-	(109,633)	431,933	-
Total long-term liabilities	<u>\$ 602,234</u>	<u>\$ -</u>	<u>\$ (139,967)</u>	<u>\$ 462,267</u>	<u>\$ 30,334</u>

**NOTE 7: DEFINED BENEFIT PENSION PLAN**

*Plan Description*

The System contributes to the Base Plan which is a cost-sharing multiple-employer defined benefit pension plan administered by the Public Employee Retirement System of Idaho (PERSI or System) that covers substantially all employees of the State of Idaho, its agencies and various participating political subdivisions. The cost to administer the plan is financed through the contributions and investment earnings of the plan. PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at [www.persi.idaho.gov](http://www.persi.idaho.gov).

Responsibility for the administration of the Base Plan is assigned to the Board comprise of five members appointed by the Governor and confirmed by the Idaho Senate. State law requires that two members of the Board be active Base Plan members with at least ten years of service and three members who are Idaho citizens not members of the Base Plan except by reason of having served on the Board.

*Pension Benefits*

The Base Plan provides retirement, disability, death and survivor benefits of eligible members or beneficiaries. Benefits are based on members' years of service, age, and highest average salary. Members become fully vested in their retirement benefits with five years of credited service (5 months for elected or appointed officials). Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. The annual service retirement allowance for each month of credited service is 2.0% (2.3% for police/firefighters) of the average monthly salary for the highest consecutive 42 months.

The benefit payments for the Base Plan are calculated using a benefit formula adopted by the Idaho Legislature. The Base Plan is required to provide a 1% minimum cost of living increase per year provided the Consumer Price Index increases 1% or more. The PERSI Board has the authority to provide higher cost of living increases to a maximum of the Consumer Price Index movement or 6%, whichever is less; however, any amount above the 1% minimum is subject to review by the Idaho Legislature.

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

**NOTE 7: DEFINED BENEFIT PENSION PLAN (Continued)**

*Member and Employer Contributions*

Member and employer contributions paid to the Base Plan are set by statute and are established as a percent of covered compensation. Contribution rates are determined by the PERSI Board within limitations, as defined by state law. The Board may make periodic changes to employer and employee contribution rates (expressed as percentages of annual covered payroll) that are adequate to accumulate sufficient assets to pay benefits when due.

The contribution rates for employees are set by statute at 60% of the employer rate for general employees and 72% for public safety. As of June 30, 2024, it was 6.71% for general employees and 9.83% for public safety. The employer contribution rate as a percent of covered payroll is set by the Retirement Board and was 11.18% for general employees and 13.26% for public safety. The System's contributions were \$66,197 for the year ended September 30, 2024.

*Pension Liabilities, Pension Expense (Revenue), and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At September 30, 2024, the System reported a liability for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The System's proportion of the net pension liability was based on the System's share of contributions in the Base Plan pension plan relative to the total contributions of all participating PERSI Base Plan employers. At June 30, 2024, the System's proportion was 0.01154702 percent.

For the year ended September 30, 2024, the System recognized pension expense of \$124,774. At September 30, 2024, the System reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 68,768	\$ -
Changes in assumptions or other inputs	17,111	-
Net difference between projected and actual earnings on pension plan investments	-	7,840
Changes in the employer's proportion and differences between the employer's contributions and the employer's proportionate contributions	-	51,341
District's contributions subsequent to the measurement date	17,479	-
Total	\$ 103,358	\$ 59,181

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 7: DEFINED BENEFIT PENSION PLAN (Continued)

\$17,479 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending September 30, 2025.

The average of the expected remaining service lives of all employees that are provided with pensions through the System (active and inactive employees) determined at July 1, 2022, the beginning of the measurement period ended June 30, 2023 is 4.6 years and 4. years for the measurement period June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense (revenue) as follows:

<u>Year Ending</u> <u>September 30,</u>	
2025	8,483
2026	67,700
2027	(26,723)
2028	(22,762)

#### *Actuarial Assumptions*

Valuations are based on actuarial assumptions, the benefit formulas, and employee groups. Level percentages of payroll normal costs are determined using the Entry Age Normal Cost Method. Under the Entry Age Normal Cost Method, the actuarial present value of the projected benefits of each individual included in the actuarial valuation is allocated as a level percentage of each year's earnings of the individual between entry age and assume exit age. The Base Plan amortizes any unfunded actuarial accrued liability based on a level percentage of payroll. The maximum amortization period for the Base Plan permitted under Section 59-1322, Idaho Code, is 25 years.

The total pension liability in the June 30, 2024 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Salary increases	3.05%
Salary inflation	3.05%
Investment rate of return	6.35%, net of investment expenses
Cost-of-living adjustments	1%

#### **Contributing Members, Service Retirement Members, and Beneficiaries**

General Employees and All Beneficiaries – Males Pub-2010 General Tables, increased 11%  
 General Employees and All Beneficiaries – Females Pub-2010 General Tables, increased 21%  
 Teachers – Males Pub-2010 Teacher Tables, increased 12%  
 Teachers – Females Pub-2010 Teacher Tables, increased 21%  
 Fire & Police – Males Pub-2010 Safety Tables, increased 21%  
 Fire & Police – Females Pub-2010 Safety Tables, increased 26%  
 Disabled Members – Males Pub-2010 Disabled Tables, increased 38%  
 Disabled Members – Females Pub-2010 Disabled Tables, increased 36%

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 7: DEFINED BENEFIT PENSION PLAN (Continued)

An experience study was performed for the period July 1, 2015 through June 30, 2020 which reviewed all economic and demographic assumptions including mortality. The Total Pension Liability as of June 30, 2024 is based on the results of an actuarial valuation date July 1, 2024.

The long-term expected rate of return on pension plan investments was determined using the building block approach and a forward-looking model in which the best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Even though history provides a valuable perspective for settling the investment return assumption, the System relies primarily on an approach which builds upon the latest capital market assumptions. Specifically, the System uses consultants, investment managers and trustees to develop capital market assumptions in analyzing the System's asset allocation. The assumptions and the System's formal policy for asset allocation are shown below. The formal asset allocation policy is somewhat more conservative than the current allocation of System's assets.

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are as of 2024.

#### Capital Market Assumptions

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	0.00%	0.0%
Large Cap	18.00%	4.50%
Small/Mid Cap	11.00%	4.70%
International Equity	15.00%	4.50%
Emerging Markets Equity	10.00%	4.90%
Domestic Fixed	20.00%	-0.25%
TIPS	10.00%	-0.30%
Real Estate	8.00%	3.75%
Private Equity	8.00%	6.00%



# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 7: DEFINED BENEFIT PENSION PLAN (Concluded)

*Discount Rate*

The discount rate used to measure the total pension liability was 6.35%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate. Based on these assumptions, the pension plan's net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return was determined net of pension plan investment expense, but without reduction for pension plan administrative expense.

*Sensitivity of the Employer's proportionate share of the net pension liability to changes in the discount rate*

The following presents Employer's proportionate share of the net pension liability calculated using the discount rate of 6.35 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.35 percent) or 1 percentage point higher (7.35 percent) than the current rate:

	1% Decrease (5.35%)	Current Discount Rate (6.35%)	1% Increase (7.35%)
Employer's proportionate share of the net pension liability	\$ 820,807	\$ 431,933	\$ 114,322

*Pension Plan Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERSI financial report.

PERSI issues a publicly available financial report that includes financial statements and the required supplementary information for PERSI. That report may be obtained on the PERSI website at [www.persi.idaho.gov](http://www.persi.idaho.gov).

*Payables to the Pension Plan*

At September 30, 2024, the System had no payables outstanding to the defined benefit pension plan for legally required employer contributions or for legally required employee contributions which had been withheld from employee wages but not yet remitted to PERSI.

# Kootenai County Emergency Medical Services System

## NOTES TO THE FINANCIAL STATEMENTS September 30, 2024 and 2023

### NOTE 8: RISK MANAGEMENT

The System is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. The System contracts with an insurance company for property insurance (including boiler and machinery) and general liability insurance.

An outside insurance company protects general liability with coverage for general liability, errors and omissions, and auto limits as follows:

- \$500,000 for covered claims brought pursuant to Title 6, Chapter 9, Idaho Code
- \$3,000,000 indemnification limit for all other covered claims and,
- \$2,000,000 Defense Cost Limit for covered claims coverage basis

Additionally, the System pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. The rate is calculated based on accident history and administrative costs.

### NOTE 9: RELATED PARTY TRANSACTIONS

The System has transactions in the normal course of business with Northern Lakes Fire Protection District, Kootenai County Fire and Rescue, the City of Coeur d'Alene, and Timberlake Fire Protection District. Each of these entities have board representation on the System's Joint Powers governing board. During the fiscal years ended September 30, 2024 and 2023, the System contracted for personnel services provided by these entities as follows:

	<u>September 30,</u> <u>2024</u>	<u>September 30,</u> <u>2023</u>
Northern Lakes Fire District	\$ 1,571,638	\$ 1,533,236
Kootenai Fire & Rescue	\$ 1,650,254	\$ 1,609,564
City of Coeur d'Alene	\$ 1,910,418	\$ 1,864,593
Timberlake Fire Protection District	\$ 236,547	\$ 230,434

**Required Supplementary Information**

**Kootenai County Emergency Medical Services System**

**Schedule of Employer's Share of Net Pension Liability  
PERSI - Base Plan  
Last 10 - Fiscal Years \***

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Employer's portion of the net pension liability (asset)	0.0115470%	0.0135708%	0.0139941%	0.0132249%	0.0137270%	0.0144259%	0.0145984%	0.0130919%	0.0123497%	0.0101329%
Employer's proportionate share of the net pension liability (asset)	\$ 431,933	\$ 541,566	\$ 551,195	\$ (10,445)	\$ 318,759	\$ 164,668	\$ 215,329	\$ 205,782	\$ 250,347	\$ 133,434
Employer's covered-employee payroll	\$ 537,024	\$ 543,280	\$ 552,262	\$ 516,568	\$ 473,308	\$ 485,632	\$ 467,661	\$ 417,229	\$ 370,362	\$ 310,229
Employer's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	80.43%	99.68%	99.81%	-2.02%	67.35%	33.91%	46.04%	49.32%	67.60%	43.01%
Plan fiduciary net position as a percentage of the total pension liability (asset)	85.54%	83.83%	83.09%	100.36%	88.22%	93.79%	91.69%	90.68%	87.26%	91.38%

\* GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the System will present information for those years for which information is available.

Date reported is measured as of June 30.

**Schedule of Employer Contributions  
PERSI - Base Plan  
Last 10 - Fiscal Years \***

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Statutorily required contribution	\$ 66,197	\$ 65,799	\$ 67,616	\$ 62,727	\$ 56,241	\$ 56,590	\$ 53,944	\$ 48,429	\$ 42,803	\$ 36,266
Contributions in relation to the statutorily required contribution	<u>\$ (66,197)</u>	<u>\$ (65,799)</u>	<u>\$ (67,616)</u>	<u>\$ (62,727)</u>	<u>\$ (56,241)</u>	<u>\$ (56,590)</u>	<u>\$ (53,944)</u>	<u>\$ (48,429)</u>	<u>\$ (42,803)</u>	<u>\$ (36,266)</u>
Contribution (deficiency) excess	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Employer's covered-employee payroll	\$ 537,024	\$ 543,280	\$ 552,262	\$ 516,568	\$ 473,308	\$ 485,632	\$ 467,661	\$ 417,229	\$ 370,362	\$ 310,229
Contributions as a percentage of covered-employee payroll	12.33%	12.11%	12.24%	12.14%	11.88%	11.65%	11.53%	11.61%	11.56%	11.69%

\* GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the System will present information for those years for which information is available.

Date reported is measured as of September 30.

**Report Required by the GAO**



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**Independent Auditor's Report**

To the Joint Power Board of Commissioners of  
Kootenai County Emergency Medical Services System  
Coeur d'Alene, Idaho 83814

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of Kootenai County Emergency Medical Services System (the "System"), a component unit of Kootenai County, as of and for the year ended September 30, 2024, and the related notes to the financial statements, which collectively comprise the Kootenai County Emergency Medical Services System's basic financial statements and have issued our report thereon dated January 7, 2025.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Kootenai County Emergency Medical Services System's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Kootenai County Emergency Medical Services System's internal control. Accordingly, we do not express an opinion on the effectiveness of the System's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Kootenai County Emergency Medical Services System's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONCLUDED)**

**Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Scott P. Hoover, CPA*

Scott P. Hoover, CPA, PLLC  
Liberty Lake, WA

January 7, 2025